

南京林业大学来华留学生学业奖学金实施细则

Rules for Evaluating Academic Scholarship for International Students in Nanjing Forestry University

一、综合素质分 T 的计算方法公式

$$T=0.9Z+0.1J$$

其中：T 为综合素质分；

Z 为学业总分（本科生按照学分绩点计算，研究生按照本细则第“二”部分计算。）；

J=实践事务分，且 J=（社会实践或文体活动及学生事务服务分/申请学生中的最高分）*100（本科生按照五分制计算，研究生按照百分制计算。）。

注：学生若有先进事迹或违规违纪行为，则直接在综合素质分 T 中进行加/减分（该条例最终由南京林业大学国际教育学院负责解释），具体如下：

① 先进事迹的涵盖类型，主要指“获得各种荣誉、表彰、感谢信、赠送锦旗、先进事迹报道，在突发应急事件中表现良好等，其中获得荣誉及表彰以证书为依据，校园内先进事迹以学院出具优秀表现通告为准”。

* 院级先进事迹直接在总分上加 0.25 分/次（本科生）、5 分/次（研究生）；校级先进事迹直接在总分上加 0.5 分/次（本科生）、10 分/次（研究生）；校外先进事迹并能在城市范围内产生一定积极影响的（被社会媒体报道等）直接在总分上加 0.75 分/次（本科生）、15 分/次（研究生）；校外先进事迹并能在社会上产生一定积极影响的（被国家级媒体报道等）直接在总分上加 1 分/次（本科生）、20 分/次（研究生）。

② 违规违纪行为：指学生有明确违反学院管理规定、违反校纪校规、违反法律法规的行为。学院内对于违规违纪行为设三个处分等级：院级通报批评、院级警告、院级严重警告。学院对违规违纪行为每月底作通报，并作出相应处分决

定。（处分依据：《国际教育学院留学生公寓安全管理及违纪处罚规定》、《国际教育学院留学生违纪处理规定》（待出台））

*院级通报批评扣 0.1 分/次（本科生）、2 分/次（研究生）；院级警告扣 0.2 分/次（本科生）、4 分/次（研究生）；院级严重警告扣 0.3 分/次（本科生）、6 分/次（研究生）。若有其他情况不进行加/减分。

③对于日常发布的通知及要求，如进行信息统计与收集等，不能按时、按要求配合老师及学生负责人工作的，联系本人存在发短信打电话不回，以及活动迟到等行为，学期内累计出现两次者，计一次通报批评，学年结束后进行累计扣分。学年内如累计出现两次院级严重警告及以上者，取消下一年参评奖学金资格；累计出现三次通报批评或两次院级警告及以上者，经评议领导小组认定可下调其获得奖学金评级。

Note: If students have exemplary deeds or violations of laws and regulations, they shall directly add/subtract scores in the comprehensive quality score T (the regulations shall be finally interpreted by the International Education College of Nanjing Forestry University), as follows:

①Coverage types of exemplary deeds mainly refer to “obtaining various honors, commendations, letter of thanks, presenting pennants, reporting exemplary deeds, and performing well in emergencies, etc., in which the honors and commendations are based on certificates, and the exemplary deeds on campus are subject to the outstanding performance notice issued by the college”.

* For the exemplary deeds at the college level, it shall directly add 0.25 scores/time (undergraduate) and 5 scores /time (postgraduate) to the total score; For exemplary deeds at university level, it shall directly add 0.5 scores/time (undergraduate) and 10 scores /time (postgraduate) to the total score; For those who have exemplary deeds outside the university and can have a certain positive impact in the city (reported by social media, etc.) , it shall directly add 0.75 scores/time (undergraduate) and 15 scores/time (postgraduate) to the total score; For those who have exemplary deeds outside the university and can have a certain positive impact on

society (reported by national media, etc.) , it shall directly add 1 score/time (undergraduate students) and 20 scores /time (postgraduate students) to the total score.

② Violation of rules and regulations: refer to students' behaviors that explicitly violate the administration regulations, school rules and regulations, and laws and regulations. There are three disciplinary levels for violations in the college: informed criticism at the college level, warning at the college level and severe warning at the college level. The College shall report the violations at the end of each month and make corresponding disciplinary decisions. (Disciplinary basis: *Regulations on Safety Administration and Disciplinary Punishment of International Students' Apartments in International Education College* and *Regulations on Disciplinary Treatment of International Students in International Education College* (to be issued))

*For informed criticism at the college level, it shall deduct 0.1 scores/time (undergraduate), 2 scores/time (postgraduate); For warning at the college level, it shall deduct 0.2 scores/time (undergraduate students) and 4 scores/time (graduate students); For severe warning at the college level, it shall deduct 0.3 scores/time (undergraduate students) and 6 scores/time (graduate students). If there are other circumstances, it shall not add/subtract scores.

③ For daily notices and requirements, such as information statistics and collection, if it can't cooperate with teachers and student leaders on time and as required, there is no reply for text messages and calling, and being late for activities, etc., and if it happens twice in the semester, it shall be counted as an informed criticism, and accumulated scores shall be deducted after the end of the academic year. In the academic year, if there are two severe warnings at the college level or above, the qualification for participating in the scholarship for the next year shall be cancelled; Those who have accumulated three informed criticism or two college-level warnings or above can be downgraded by the evaluation leading group.

One. Ways in Calculation of Comprehensive Quality Scores

$$T=0.9Z+0.1J$$

T: Total comprehensive quality scores;

Z: Total academic scores (Total academic scores are calculated based on GPA for undergraduate students and on methods listed in Term ‘Two’ for postgraduate students);

J: Total performance scores, and $J = (\text{Total score of social practice or recreational and sports activities and services for students' affairs} / \text{Top score among applicants}) * 100$ (Five-point mechanism is applicable for undergraduate students and 100-point mechanism is in use for postgraduate students).

Note: In case of breach of discipline or rules, 0.1 point per time (for undergraduate student) and 2 points per time (for postgraduate student) are taken away from the total scores. 0.25 point per time (for undergraduate student) and 5 points per time (for postgraduate student) are added to the total scores for meritorious deeds. No other cases apply for adding or reducing of scores.

二、学业总分 Z 的计算方法公式（教学秘书负责解释）

$$\text{二年级硕/博生: } Z=0.6Z_1+0.2Z_2+0.2Z_3$$

$$\text{三年级硕/博生: } Z=0.8Z_2+0.2Z_3$$

其中: $Z_1=\Sigma(\text{课程成绩}*\text{课程学分})/\text{课程总学分}$;

Z_2 是学术成果奖励得分, 且 $Z_2= (\text{学术成果总分}/\text{申请的学生中学术成果最高分}) * 100$;

Z_3 是参加学术活动得分, 且 $Z_3= (\text{学术活动总分}/\text{申请的学生中参加学术活动最高分}) * 100$ 。

Two. Ways in Calculation of Z, Total Academic Scores

$$\text{Grade-two Master and Doctorate students: } Z=0.6Z_1+0.2Z_2+0.2Z_3$$

$$\text{Grade-three Master and Doctorate students: } Z=0.8Z_2+0.2Z_3$$

$Z1 = \sum (\text{Course score} * \text{Course credit}) / \text{Total credits of the course};$

Z2 refers to scores for academic achievements; $Z2 = (\text{Total score for academic achievements} / \text{Top score of academic achievements among all applicants}) * 100;$

Z3 is the score for partaking in academic activities; $Z3 = (\text{Total score for academic activities} / \text{Top score of academic activities among all applicants}) * 100.$

2.1 学术成果奖励 Z2 得分计算方法（每项成果只能参加一次综合测评）

2.1.1 论文

期刊	分值
《Nature》 《Science》	500
SCI/SSCI 一区期刊；本学科 SCI/SSCI TOP5 期刊；人文社科类顶级期刊（《中国社会科学》全文发表论文）	300
SCI/SSCI 二区期刊；A&HCI 期刊；人文社科 C 类期刊（5 本）	200
SCI/SSCI 三区期刊；人文社科 D 类期刊（29 本）	150
SCI/SSCI 四区期刊及其他 SCI/SSCI 收录论文、EI 源刊、CSSCI 源刊	100
CSCD、北大中文核心、CSSCI-E 收录期刊、国际会议收录论文	50
其他：非 SCI、非中文核心、非 CSCD、非 CSSCI-E 的普通期刊	20

备注：以第一作者计分（第 2、3 作者分别乘以 1/2、1/4，4 作及以后不加分；导师一作、学生二作的这种情况下，最多只能有一篇论文可以按照一作计算，其他的就按照实际排名计算）；所用论文必须是在上一年度评奖学金后至本次评奖期间发表的学术论文，第一单位署名为南京林业大学；期刊评级以综合测评当年录用或见刊文章为准；所有录用或见刊的文章导师需签字。若南京林业大学为第 2、第 3 署名单位，则分数在上述基础上再乘以 1/2、1/4，第 4 及以后的署名不加分；若学生为 1 作、而南京林业大学不是第一署名单位，则分数在上述基础上乘以 1/2。

2.1 Ways to calculate scores for academic achievements (Each item used for one synthetic assessment only)

2.1.1 Printing of essays

Periodical	Score
<i>Nature, Science</i>	500
SCI/SSCI Q1 periodicals; SCI/SSCI Top 5 periodicals for the discipline; top-rated periodicals for humanities and social science, <i>Social Science in China</i> , essays published in full text	300
SCI/SSCI Q2 periodicals; A&HCI periodicals; Grade-C periodicals on humanities and social science (5 types)	200
SCI/SSCI Q3 periodicals; Grade-D periodicals on humanities and social science (29 types)	150
SCI/SSCI Q4 periodicals and other essays incorporated in SCI/SSCI, EI source periodical, CSSCI source periodical	100
CSCD, Peking University core periodical, CSSCI-E periodicals, essays for international meetings	50
Others: common periodicals other than those mentioned above	20

Notes: Scored for first author (1/2 and 1/4 of the score respectively for the second and third author and no score for the fourth author and thence); academic essays in print after scholarship of the previous year and pending assessment period this time is requested with the first unit being signed as Nanjing Forestry University; rating for periodical is hinged on the year of comprehensive assessment when the article is accepted or in print; all essays being accepted or printed out call for signature on the part of supervisors of the essays. 1/2 and 1/4 of the score respectively is given in case Nanjing Forestry University is taken as the second and third signature units, and no score is given otherwise; 1/2 of the score is given in case the student is the First Author but Nanjing Forestry University is not the first signature unit.

2.1.2 科研项目

级别	主持 (省级重点立项)	主持 (省级一般立项)	主持 (省级指导立项)	参与 (前3)	参与 (普通成员)
省部级 (江苏省研究生科研创新计划、江苏省研究生实践创新计划等)	200	150	100	50	20

2.1.2 Scientific research program

Level	Presiding (Provincial key program)	Presiding (Provincial common program)	Presiding (Provincial guidance program)	Participation (First three places)	Participation (Common member)
Provincial and ministerial level (Initiatives for Scientific Research Innovation for Postgraduate Students in Jiangsu, Initiatives for Practice Innovation for Postgraduate Students in Jiangsu, etc.)	200	150	100	50	20

2.1.3 已授权专利（有授权证书）

分类	发明专利			实用新型专利		外观设计专利	
	第一	第二	第三	第一	第二	第一	第二
加分	100	50	25	40	20	20	10

2.1.3 Patent (With authorized certificate)

Category	Patents for invention			Patents of unity mode		Design patents	
Ranking	First	Second	Third	First	Second	First	second
Score	100	50	25	40	20	20	10

2.2 参加学术活动 Z3 得分计算方法

获奖级别	一等奖	二等奖	三等奖	参与
国际会议	参加国际会议，学术活动加 30 分；若有论文被收录，学术成果中另外加 50 分；若论文/报告被评为优秀、杰出，另外在学术活动中加 100 分。			
国家级	200	150	100	25
省市级	100	80	60	15
校级	60	40	20	5

备注：同一内容（项目）参加不同级别的竞赛/学术活动只按最高标准加分，不累加。

研究生开题按 20 分计入学术活动得分中。

2.2 Scores for partaking in academic activities

Level of award	First prize	Second prize	Third prize	Participation
International meeting	30 points for international meetings and academic activities; an extra 50 points given to academic achievements in case essays are incorporated; an extra of 100 points given to academic activities in case the essay/report is rated as excellent/outstanding;			
National	200	150	100	25
Provincial and municipal	100	80	60	15
School-level	60	40	20	5

Notes: Scores following the top standards prevail for same category of content (program) in varying levels of competitions/academic activities. No accumulation of scores is applicable.

20 points for proposal are added to the scores for academic activities for postgraduate students.

三、行为表现分 J 计算方法公式（学生管理与服务办公室负责解释）

$J = (\text{社会实践或文体活动及学生事务服务分} / \text{申请学生中的最高分}) * 100$

其中：本科生按照五分制计算，研究生按照百分制计算。

说明：只要学生参与社会工作、学术活动、文体活动、留学生联谊会、志愿者等活动，均可获得文体单项奖/社会工作单项奖，或者两个单项奖同时获得；参加学术活动的分数计在学术活动（Z3）中；在进行分数计算时，参加的普通活动（包括志愿者活动）按 5 分/次计算，最多 20 分；参加留学生事务管理与服务的，与参加普通活动的分数，可叠加；同一活动，按最高分计，不叠加。

Three. Ways in Calculation of J, Total Performance scores

$J = (\text{Total score of social practice or recreational and sports activities and services for students' affairs} / \text{Top score among applicants}) * 100$

Five-point mechanism is applicable for undergraduate students and 100-point mechanism is in use for postgraduate students.

Notes: Students can be conferred Individual Award for Recreation and Sport or/ and Individual Award for Social Practice in case they partake in such activities as social practice, academic activities, recreational and sports activities, sodality for international students, voluntary activities and the like; scores for partaking in academic activities are calculated in academic activities (Z3). 5 points (maximum 20 points) each are given to participation in common activities (including voluntary work); points for partaking in management and services of affairs for international students and points for partaking in common activities can be separably added; top points are applicable for the same activity and superposition of scores is not applicable.

3.1 文体/社会活动（需提供相关证明材料）

获奖级别	一等奖	二等奖	三等奖	参与
国家级	200	150	100	25
省市级	100	80	60	15
校级	60	40	20	5

备注：同一活动按最高分计算。

3.1 Recreational and sports/social activities (Relevant evidentiary materials are needed)

Level of award	First prize	Second prize	Third prize	Participation
National	200	150	100	25
Provincial and municipal	100	80	60	15
School-level	60	40	20	5

Note: Top score is applicable for the same activity.

3.2 参加留学生事务管理与服务的学生，具体职务分见下表：（一学年）

类别	职务	职务分
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类别	职务	职务分
留学生协会	主席	100
	副主席	90
	部长	70
	副部长	60
	干事	40
其他社团	社团主要负责人（1名）	50
	社团次要负责人（2名）	40
留学生公寓管理	楼栋协管员	50
	单元协管员	30
	宿舍长	20
班级	班长	50
	其他班干	30

备注：职务分每学年统计一次，任职不足一学年的减半计算，任职不足一学期的，无职务分；对于身兼数职的留学生干部，只计最高的职务分，不进行累加统计。

3.2 Specific posts are seen below for undergraduate students involved in management and services of affairs for international students.

Category	Post	Post score
International Students Association	President	100
	Vice-President	80
	Department Head	70
	Department Vice-Head	60
	Staffs	40
Other societies	Main principals of societies	50
	Vice-principals of societies	40
Apartment for international students	Assistant managers of buildings	50
	Assistant managers of the unit	30

Category	Post	Post score
	Head of the dormitory	20
Classes	Monitor	50
	Other cadres	30

Note: Scores for posts are calculated on the academic-year basis; 1/2 of points are given to incumbency for less than one academic year; no point is given to incumbency for less than one semester; Top post score is used in case the same international student leader is concurrently responsible for more than one posts. No accumulation of scores is applicable.